

Senior Management Accountabilities and Responsibilities aligned to the Leeds Strategic Plan 2008-11

Purpose of the document

To identify individuals in Leeds City Council who have lead Accountability and/or Responsibility for the Strategic Outcomes and Improvement Priorities in the Leeds Strategic Plan.

Note 1: At this stage individuals in partner agencies who have lead Accountability and/or Responsibility roles are not identified in this document, this information is being developed and will be part of this document at a later stage.

Note 2: Leeds City Council requires a lead or link individual on all targets and indicators that will deliver the Improvement Priorities as Leeds City Council is the overall accountable body for the Local Area Agreement requirements in the Leeds Strategic Plan.

Definition of Accountability and Responsibility are taken from RACI:

Responsible - individuals who perform an activity - responsible for action/implementation. The degree of responsibility is defined by the accountable person, R's can be shared.

Accountable - the individual who is ultimately accountable includes yes/no and power to veto. Only one A can be assigned to an activity/decision.

The table assumes the following:

The Accountable Director is accountable for the Strategic Outcomes

The Accountable Officer is accountable for an Improvement Priority and linked national indicators

The Responsible Officer is responsible for relevant areas of activity that contribute to the Improvement Priority and linked national indicators.

Strategic Outcome	Accountable Director	Improvement Priority	Accountable Officer	Responsible Officer	National Indicators / Local Indicators
Culture					
Increase participation in cultural opportunities through engaging with all our communities	Jean Dent Director of City Development	Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.	Jean Dent Director of City Development	Martin Farrington Acting Chief Recreation Officer Catherine Blanshard Chief Officer Libraries, Arts and Heritage	* LKI-SC19 Number of sports facility types with a specified quality assured standard. * NI 8 Adult participation in sport and active recreation * NI 9 Number of visits to libraries * NI 10 Visits to museums and galleries * BV 170b - The number of visits to Local Authority funded, or part-funded museums and galleries that were in person, per 1,000 population * NI 11 Engagement in the Arts
Enhance cultural opportunities through encouraging investment and development of high quality facilities of national and international significance	Jean Dent Director of City Development	Facilitate the delivery of major cultural schemes of international significance	Jean Dent Director of City Development	Steve Speak Chief Strategy and Policy Officer Paul Stephens Chief Economic Services Officer Martin Farrington Acting Chief Recreation Officer Catherine Blanshard Chief Officer Libraries, Arts and Heritage	Restore, refurbish & increase the cultural infrastructure of the city: a) amount spent on buildings / refurbishing new & existing buildings b) number of physical infrastructure capital build projects that will increase and/or improve cultural provision
Enterprise and the Economy					
Increase entrepreneurship and innovation through effective support to achieve the full potential of people business and the economy	Jean Dent Director of City Development	Increase innovation and entrepreneurial activity across the city	Jean Dent Director of City Development	Stephen Boyle Chief Regeneration Officer Paul Stephens Chief Economic Services Officer Catherine Blanshard Chief Officer Libraries, Arts and Heritage	To support the establishment of 550 new businesses in deprived communities in Leeds by 2011
	Facilitate the delivery of major developments in the city centre to enhance the economy and support local employment	Phil Crabtree Development Services Officer Gary Bartlett Chief Highways Officer Steve Speak Chief Strategy & Policy Officer Paul Stephens Chief Economic Services Officer		NI 157 - Processing of planning applications Result of annual satisfaction survey relating to Planning Performance Agreements	
Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre	Increase international communications, marketing and business support activities to promote the city and attract investment.	Paul Stephens Economic Services Officer James Rogers Assistant Chief Executive (PP&I)		To develop a perception survey	
Transport					
Increased accessibility and connectivity through investment in a high quality transport system and through influencing others and changing behaviours	Jean Dent Director of City Development	Deliver and facilitate a range of transport proposals for an enhanced transport system.	Jean Dent Director of City Development	Steve Speak Chief Strategy and Policy Officer Gary Bartlett Chief Highways Officer	NI 167 Congestion – average journey time per mile during the morning peak Cycle Trips to the City Centre in the morning peak period (730-930)
Increased accessibility and connectivity through investment in a high quality transport system and through influencing others and changing behaviours	Jean Dent Director of City Development	Improve the quality, use and accessibility of public transport services in Leeds	Jean Dent Director of City Development	Steve Speak Chief Strategy and Policy Officer Gary Bartlett Chief Highways Officer	NI 177 Local bus and light rail passenger journeys originating in the authority area Percentage of non-car journeys into central Leeds in the morning peak period

Increased accessibility and connectivity through investment in a high quality transport system and through influencing others and changing behaviours	Jean Dent Director of City Development	Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.	Gary Bartlett Chief Officer Highways	Steve Speak Chief Strategy and Policy Officer	NI 169 Non-principal classified roads where maintenance should be considered
		Improve road safety for all our users, especially motor cyclists, pedal cyclists and pedestrians.	Jean Dent Director of City Development	Steve Speak Chief Strategy and Policy Officer Gary Bartlett Chief Officer Highways	NI 47 People killed or seriously injured in road traffic accidents
Environment					
Reduced ecological footprint through responding to environmental and climate change and influencing others.	Jean Dent Director of City Development	Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill	Neil Evans Director of Environment and Neighbourhoods	Andrew Mason Chief Officer Environmental Services	NI 192 Percentage of household waste sent for reuse, recycling and composting
		Reduce emissions from public sector buildings, operations and service delivery, and encourage others to do so.	Jean Dent Director of City Development	Paul Brook Chief Asset Management Officer Steve Speak Chief Strategy & Policy Officer Gary Bartlett Chief Officer Highways	NI 185 CO2 Reduction from Local Authority operations
Reduced ecological footprint through responding to environmental and climate change and influencing others.	Jean Dent Director of City Development	Undertake actions to improve our resilience to current and future climate change.	Jean Dent Director of City Development	Steve Speak Chief Strategy & Policy Officer Paul Brook Chief Asset Management Officer Stephen Boyle Chief Regeneration Officer Gary Bartlett Chief Officer Highways	NI 188 Planning to Adapt to Climate Change
Cleaner, greener and more attractive city through effective environmental management and changed behaviours.	Jean Dent Director of City Development	Improve the quality and sustainability of the built and natural environment.	Jean Dent Director of City Development	Steve Speak Chief Strategy & Policy Officer Phil Crabtree Chief Planning Officer Andrew Mason Chief Officer Environmental Services Gary Bartlett Chief Officer Highways Paul Brook Chief Asset Management Officer Paul Stephens Chief Economic Services Officer Martin Farrington Acting Chief Recreation Officer	The percentage of parks and countryside sites assessed internally that meet the green flag criteria